Checklist for official statistics in development

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|  **Development planning**  | **Yes/no** |
| 1. In preparing your plan have you considered who, why, what, when?
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| 1. Have you agreed what is required to complete the development?
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| 1. Have you prepared and published an outline of the development for users?
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|  **User engagement**  |
| 1. Have you decided the public interest profile of the statistics to guide the extent of the engagement: lower/medium/higher?
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| 1. Have you answered these questions:
* What use is/will be made?
* Who uses/will use the statistics?
* How broad is the user base?
* What decisions do the statistics impact?
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| 1. Have you agreed the ways to engage on testing about the suitability of the stats method and output?

 For example, considering one or more of: * User survey
* User group(s) discussions
* Individual conversations
* Collaborate with expert users
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